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| **WS 18-04 Change 2**  |
| **December 28, 2020** |
| **Financial Aid** |
| **Expires: Continuing** |

**To:** All Contractors

**From:** Mike Temple

 Brenda Williams

 Dorian Cockrell

 **Subject:** Managing Financial Aid – Child Care Standards and Guidelines

##### Purpose

Revise standards and guidelines for authorizing, delivering, supporting, and ending financial aid for early education/child care.

This issuance is effective the date on this letter or the date notification regarding the change was sent. This issuance replaces Issuance WS 18-04 issued July 31, 2018.

##### Summary

We have updated and revised multiple standards and guidelines for Workforce Solutions financial aid for early education/child care.

1. We show new, updated, or revised standards and guidelines in blue (new) or red (previous) text.
2. We show deleted standards or guidelines in red with a ~~strikethrough~~.
3. The revised standards and guidelines are effective as of the date of this issuance.
4. We will host a webinar on Thursday, January 7, 2021 to highlight the changes. The link to the webinar is below. <https://zoom.us/webinar/register/WN_UsvaPNzIRxm8FlA8HnWg9w>

Action

1. Make sure all staff at every level understand and follow the information included in the revised child care standards and guidelines.
2. Make sure relevant staff attend the child care standards and guidelines webinar on Thursday, January 7, 2021.

Questions

We have revised a number of standards and guidelines – and some of our revisions change the way Workforce Solutions authorizes, delivers, supports, or ends financial aid for early education/child care. We welcome your questions about the changes.

Please direct questions about these changes to us through the electronic [Issuance Q&A](https://www.wrksolutions.com/staff-resources/issuances/submit-a-question-issuances-qa).

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